**APPROVED**

**HOLY TRINITY EPISCOPAL CHURCH**

**MINUTES VESTRY MEETING**

**January 4 2023**

*See, I am doing a new thing! Now it springs up; do you not perceive it?*

*I am making a way in the wilderness and streams in the wasteland.* **[**Isaiah 43:19]

**Present:** Lynn Garland, Lana Pieczynski, Eileen DeMings, Cat Reith-Lowery, John Grant, Susan Howland, Robin Yates, Jean Frost, Nancy Waugh, Mother Judith, Lorraine Brumskine via Zoom.

**Regrets:** none

**HOLY EUCHARIST** service began at 7:10 pm

**OPENING BUSINESS**

 **Acceptance of Minutes**: – Jean Frost **A motion was made, seconded, carried to accept the minutes of the December 14th Vestry meeting.**

 **Treasurer’s Report: December**– Nancy Waugh  **A motion was made, seconded, and carried to accept the Treasurer’s Report.**

 **Resolution:** Transfer $220 to the trustees of the Diocese of Western MA deposited in the Legacy Fund. **A motion was made, seconded, and carried to Transfer $220 to the Trustees of the Diocese of Western MA to be deposited in the Legacy Fund.**

**Resolution:** Transfer $2000 to the trustees of the Diocese of Western MA deposited in the Dirlam Fund. **A motion was made, seconded, and carried to transfer $2000 to the trustees of the Diocese of Western MA.**

 **Resolution:** Approval of amended 2023 budget **A motion was made, seconded, and carried to approve the amended 2023 budget.**

**PRIEST’S REPORT**

 **Pastoral Check-in:**

 **Debriefing:** What have we done well? Christmas Eve and Christmas Day services were very nice. There were 14 people at the Christmas Day service. What could we have done better? – no response

**NEW BUSINESS:**

**Nomination of convention delegates and alternates:** John Grant will be a Vestry delegate, Robin Yates will be the alternate. Lynn will speak with some parish members about being non-Vestry delegate and alternate.

**Review: Congregational Assessment Tool –** Mother Judith did speak with someone at Holy Cow Consulting about the size of our congregation. She let them know that our ASA is 31, and since the survey is geared toward congregations with ASA over 35 she asked if that would be a problem. The person said it would be fine for us.

 **Additional Modules: Transition; Strategic Planning**

 **Selection of Additional Questions** The Executive Committee came up with 8 additional questions from which the Vestry is being asked to select up to 5 to add to the standard CAT. There was productive discussion, and a consensus was reached on 5 additional question to be included.

**Planning: Annual Parish Meeting**

8:45-9:15 – Nancy will review the 2023 Budget in the Parish Hall.

 9:30 Service of Holy Communion, with the Annual Meeting, in the Parish Hall

 Review of the Outline

 Shall we make it accessible on Zoom as a Hybrid meeting? More people would be able to be present and see the introduction to the CAT – we all agreed that doing a hybrid would be good.

 Buffet Coffee hour: sandwiches, chips, drinks - Vestry will host and provide the food.

**Update: Hospitality Survey** So far Cat has received 15 responses. Of those 40% are willing to be part of rotation for hosting, 60% willing to wash dishes upstairs, 70% would bring creamer, juice, hot chocolate. There were few willing to coordinate special events, but many happy to bring something. It seems to be going well, and Cat feels she is getting valuable information.

**MINISTRY REPORTS**

* Communications – Susan Howland – has been working with Chris on the Annual Report and ballot; the Epiphany mail chimp and evite were sent out with 25 people responding they would attend. The PHP for our website has been upgraded. The site had a mirror site and that was where the issue was. It is all set now.
* Building Committee – Tamsin Lucey – The report was sent out via email.
* Cooking for Life – Tamsin Lucey – no report
* Landscaping Committee – Lynn Garland – no report
* Family Worship/Faith Formation – Eileen DeMings – FW will be hosting an Epiphany Celebration this Friday. There will be a short play during the service followed by a pot luck supper. Many kids have been involved in a variety of different ways. Attendance on Sundays has been spotty due to illness. Teens are meeting and the adult formation classes will be on Zoom for Jan and Feb. The Book Group will meet in person on January 26th.
* Daughters of the King- Lorraine Brumskine, Robin Yates – Julia Cassel is on her way beck to Liberia and by the time she arrives there the containers should be ready to be picked up.
* Stewardship – Nancy Waugh, Lynn Garland – no report (Nancy did thank Mother Judith for writing Thank You notes.)
* Praying Hands Ministry – Susan Howland – Skyler received her new blanket, Prayer Shawls are going out and more are getting made, there has been a steady supply.

**CLOSING PRAYER** Lynn Garland

**ADJOURNMENT** 8:55 pm

Respectfully submitted by Jean Frost, clerk